

**MINUTES OF THE REGULAR MEETING  
PLANNING COMMISSION  
LITTLE CANADA, MINNESOTA**

**JANUARY 10, 2019**

Pursuant to due call and notice thereof a regular meeting of the Planning Commission of Little Canada, Minnesota was held on the 10<sup>th</sup> day of January, 2019 in the Council Chambers of the City Center located at 515 Little Canada Road in said City.

Chair Bill Buesing called the meeting to order at 6:30 p.m. and the following members of the Planning Commission were present at roll call:

PLANNING COMMISSION:	Mr. Bill Buesing Mr. Chris Kwapick Mr. Nick Schwalbach Ms. Taelor Johnson Ms. Dawn Kulousek Ms. Nicole George
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ABSENT:	Mr. Eric Thorson
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ALSO PRESENT:	Ms. Jessica Jagoe, Assoc. Planner/Code Enf. Ms. Heidi Heller, City Clerk
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<b>ELECT VICE CHAIR</b>	Johnson nominated Nick Schwalbach as Vice Chair for 2019, seconded by George. Mr. Schwalbach accepted the nomination and was unanimously voted in as vice chair.
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<b>MINUTES</b>	The November 8, 2018 Planning Commission meeting minutes were approved as submitted.
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<b>APPROVE 2019 PLANNING COMMISSION MEETING SCHEDULE</b>	The Associate Planner explained that a 2019 Planning Commission meeting calendar is in the packet. She stated that the Commission has not approved a calendar in the past, but staff feels it is a housekeeping item that is a good practice to start doing. She added the February 27 workshop to the calendar since it is important for the Planning Commissioners to attend. Schwalbach noted that the calendar also reflects the new meeting start time of 6:30 p.m.
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Schwalbach moved adoption of the 2019 Planning Commission Meeting Schedule as presented.

Motion seconded by George.  
Motion carried 6 – 0.

**COMPREHENSIVE  
PLAN UPDATE**

The Associate Planner reported that the Planning Commission has worked on the Comprehensive Plan, and staff is now working through a checklist with the City Planner to ensure that all required items are addressed. She noted that the City has received an extension from the Metropolitan Council for submittal. She anticipates that the Comprehensive Plan will be before the Commission again in February or March.

**URBAN LAND  
INSTITUTE  
WORKSHOP WITH  
CITY COUNCIL**

The Associate Planner stated that on February 27, from 5:00 p.m. – 7:00 p.m., the Planning Commission is invited to participate with the City Council on a roundtable discussion organized by the Urban Land Institute with the topic of “Navigating Your Competitive Future”. She explained that this will be a panel discussion with policy leaders and real estate professionals to focus on the challenges of development and redevelopment.

**ADJOURN**  
6:40 p.m.

There being no further business, Buesing adjourned the meeting at

Respectfully submitted,

Heidi Heller  
City Clerk