

**MINUTES OF THE WORKSHOP MEETING
CITY COUNCIL
LITTLE CANADA, MINNESOTA**

FEBRUARY 10, 2021

Pursuant to due call and notice thereof a Workshop meeting of the City Council of Little Canada, Minnesota was convened on the 10th day of February, 2021 in the Conference Room of the City Center located at 515 Little Canada Road in said City.

In accordance with the requirements of Minn. Stat. Section 13D.021, the City Administrator has determined that an in-person meeting is not practical or prudent because of a health pandemic or an emergency declared under Chapter 12 of the Minnesota Statutes. Because of the health pandemic and emergency declaration, it has been determined that attendance at the regular meeting location by elected officials and members of the public is not feasible. Therefore, some or all of the City Council members may be participating by telephone or other electronic means. This meeting will be recorded in its entirety.

Members of the public may monitor the meeting on the CTV North Suburbs website (live stream) or use the meeting link provided on the city website prior to the meeting.

Mayor John Keis called the meeting to order at 6:00 p.m. and the following members of the City Council were present at roll call:

CITY COUNCIL: Mayor Keis, Council Members Fischer, Torkelson, McGraw & Miller.

ALSO PRESENT: City Administrator Chris Heineman, Parks & Rec/Community Services Manager Bryce Shearen and City Clerk/HR Manager Heidi Heller

STRATEGIC PLANNING DISCUSSION PART 2

The City Administrator stated that tonight is a follow-up to the discussion that we had on January 13 at the City Council workshop. At that meeting, staff provided an overview of the 5-year Strategic Plan adopted 2019. The Strategic Plan established a practical vision for the community and identified several clear steps that the City will take to achieve that vision, including:

- Define town square plan
- Flexible gathering spaces that engage everyone
- Increased diversified citizen engagement
- Modernized codes and all records are incorporated into efficient, functional formats
- Sustainable core services that are accountable to the public
- Enhanced internal and external trail system
- Provide additional park amenities and opportunities to engage the community
- Revitalized key commercial corridors
- Maintain and create new housing opportunities

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Fischer asked if any priorities under the key initiatives have fallen behind. The City Administrator stated that under creating operational efficiency, nothing has fallen behind but staff definitely still has work to do even though a lot of work has been done already. He stated that he is reviewing staff needs and organizational structuring as there are position openings.

The City Administrator stated that items in Enhancing and Empowering the Community are being worked on, and a version of the newsletter in Spanish is now available online. Torkelson would like to see Council and staff do training on equity and inclusion, possibly before some of the bigger initiatives are decided on. After discussion, there was a consensus that staff training and facilitated discussions with elected officials regarding equity and inclusion is a tool to help us be more successful in implementing the City's strategic plan.

The City Administrator stated that the Maximizing our Assets to Catalyze Development is the most challenging. Heineman provided updates on current redevelopment areas and provided a summary of City Council responses to their current priorities. The City Council also discussed potential redevelopment areas and how the Council or other partners can help facilitate priority redevelopment projects.

There being no further business, the meeting was adjourned at 7:25 p.m.

John T. Keis, Mayor

Attest:

Christopher Heineman, City Administrator