

**MINUTES OF THE REGULAR MEETING
CITY COUNCIL
LITTLE CANADA, MINNESOTA**

SEPTEMBER 22, 2021

Pursuant to due call and notice thereof a special meeting of the City Council of Little Canada, Minnesota was convened on the 22nd day of September, 2021 in the Council Chambers of the City Center located at 515 Little Canada Road in said City.

Mayor John Keis called the meeting to order at 7:30 p.m. and the following members of the City Council were present at roll call:

CITY COUNCIL: Mayor Keis, Council Members McGraw, Fischer, Torkelson and Miller.
Absent: None.

ALSO PRESENT: City Administrator Chris Heineman, Parks & Rec/Community Services Manager Bryce Shearen, Finance Director Brenda Malinowski and City Clerk/HR Manager Heidi Heller.

MINUTES

Torkelson introduced the following resolution and moved its adoption:

RESOLUTION NO. 2021-9-100 – APPROVING THE MINUTES OF THE AUGUST 25, 2021 WORKSHOP AND THE AUGUST 25, 2021 REGULAR MEETINGS AS SUBMITTED

The foregoing resolution was duly seconded by McGraw.

Ayes (5).

Nays (0). Resolution adopted.

ANNOUNCEMENTS

None.

PUBLIC COMMENTS

None.

PRESENTATION – DONATION

The Parks & Rec/Community Services Manager explained that the Little Canada Recreation Association has donated \$6,250 to the City to buy new basketball standards at Pioneer Park. Jon Joriman, President of the Little Canada Recreation Association, stated their mission is to provide for youth in the community and they are happy to provide funds to the City for park improvements.

McGraw introduced the following resolution and moved its adoption:

RESOLUTION NO. 2021-9-101 – ACCEPT A DONATION OF \$6,250 FROM THE LITTLE CANADA RECREATION ASSOCIATION FOR NEW BASKETBALL STANDARDS AT PIONEER PARK

**MINUTES
CITY COUNCIL
SEPTEMBER 8, 2021**

The foregoing resolution was duly seconded by Fischer.
Ayes (5).
Nays (0). Resolution adopted.

CONSENT AGENDA

Fischer introduced the following resolution and moved its adoption:

RESOLUTION NO. 2021-9-102 – APPROVING THE CONSENT AGENDA WHICH CONTAINS THE FOLLOWING:

- Approval of the Vouchers
- Approve 3-Year Service Agreement with North Suburban Access Corporation for 2022-2024
- Approve Partial Pay Request No. 2 to Albrecht Company for Firefighter Memorial

The foregoing resolution was duly seconded by McGraw.
Ayes (5).
Nays (0). Resolution adopted.

PIONEER PARK PHASE I MASTER PLAN FINAL PRESENTATION

Maddie Dahlheimer, Bolton & Menk, stated that this is the final presentation for the Pioneer Park Master Plan after many discussions with the Council and Parks & Rec Commission. She explained that Phase I refers to the park property as is, and Phase II refers to potential improvements if the City ever acquires the parcel at the southwest corner.

Josh Shields, Bolton & Menk, reviewed the recommended Phase 1 projects: a new playground node, trail lighting, accessibility upgrades, tree management plan and install bike racks. He noted that replacing the basketball hoops and the initial soccer field sand injection treatment has already been completed. He explained that staff is now looking for Council direction on developing construction plans and identifying the funds for the initial projects.

Fischer asked what the initial projects are going to be. Mr. Shields stated they have provided recommendations, but final direction is needed from the Council. Ms. Dahlheimer explained that their recommendations were based on what got the most feedback and comments after talking to staff, Council and the community. The Parks & Rec/Community Services Manager stated that the play node, trail lighting and general park improvements are the recommended first projects.

Keis stated that they have not had a chance to look through the Master Plan yet, so the Council will need to get that document so they can review it in detail and determine further questions.

UPDATE ON PLAN FOR EMERALD ASH BORER TREATMENT

The Parks & Rec/Community Services Manager explained that in June, the Council discussed the infestation of Emerald Ash Borer throughout the city and approved the next steps to deal with this problem. He reported that 59 trees have now been treated at Spooner Park, Pioneer Park and a few at City Hall, and the treatment will be done every two years. He explained that about 62 trees have been determined to not be treatable and will need to be removed. He stated that the City was

**MINUTES
CITY COUNCIL
SEPTEMBER 8, 2021**

awarded a grant for \$73,000 for the removal of ash trees and to create a tree inventory on trees on public and park property. He noted that the grant also requires replacing trees that are removed.

OTHER BUSINESS

Keis introduced and welcomed Sierra Hietala, the new Recreation Coordinator. Ms. Hietala stated that she has been working on the farmer's market, started planning the Cookies with Santa event, youth activities and some new programs such as geocaching and a weekly city trail highlight.

There being no further business, the meeting was adjourned at 8:28 p.m.

John T. Keis, Mayor

Attest:

Christopher Heineman, City Administrator