

**MINUTES OF THE SPECIAL MEETING
CITY COUNCIL
LITTLE CANADA, MINNESOTA**

OCTOBER 9, 2023

Pursuant to due call and notice thereof a special meeting of the City Council of Little Canada, Minnesota was convened on the 9th day of October, 2023 in the Council Chambers of the City Center located at 515 Little Canada Road in said City.

Mayor Tom Fischer called the meeting to order at 6:30 p.m. and the following members of the City Council were present at roll call:

CITY COUNCIL: Fischer, D. Miller, T. Miller, Kwapick and Gutierrez. Absent: None.

ALSO PRESENT: Public Works Director Bill Dircks, City Engineer Eric Seaburg and City Clerk/HR Manager Heidi Heller.

ASSESSMENT HEARING FOR IMPROVEMENT NO. 2023-04 TWIN LAKE BOULEVARD (FROM VADNAIS BLVD to VADNAIS BOULEVARD)

Mayor Fischer opened the Assessment Hearing to consider the adoption of special assessments for Improvement No. 2023-04 Twin Lake Boulevard consisting of full depth reclamation with new asphalt paving, curbing, new trail improvements, and minor/spot improvements to the underground utility systems.

The City Engineer reviewed the overall project improvements and showed photos of the street before and after the projects, and the utility work. He stated this road ownership is split almost evenly between Little Canada and Vadnais Heights, so the costs are shared between the cities.

The City Engineer stated the final project costs for Twin Lake Boulevard are \$1,112,461, noting that \$188,752 are assessable costs. He explained how the assessment amounts for each property were determined.

The City Engineer then reviewed assessment payment methods which provide for payment (either in full or part) with no interest within the first 30 days after the assessment is adopted, or allowing the assessment to be certified against property taxes for collection over a 10-year period with interest. The City Engineer noted that after certification, assessments can be paid off early to the County at any time. He suggested, however, that payments should be made prior to November 15th in the given year or the County will add the next year's interest to the balance.

The City Engineer reported that a pre-project appraisal was done to recognize the benefit received from the improvements. He stated that anyone wishing to object to the proposed assessment must do so in writing at this time. Submitting a written objection will preserve the property owners right to contest the assessment in District Court. There were no written objections received.

There were no property owners from the Twin Lake Boulevard area in attendance.

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Upon motion by Kwapick, seconded by T, Miller, the assessment hearing was closed.

Kwapick introduced the following resolution and moved its adoption:

RESOLUTION NO. 2023-10-107 – APPROVE ADOPTING THE ASSESSMENT ROLL FOR IMPROVEMENT NO. 2023-04 TWIN LAKE BOUEVARD (FROM VADNAIS BOULEVARD TO VADNAIS BOULEVARD) AS RECOMMENDED BY CITY ENGINEER, SETTING THE INTEREST RATE AT 5.5% AND CERTIFYING THE ASSESSMENTS TO RAMSEY COUNTY PROPERTY TAXES FOR 10 YEAR REPAYMENT BEGINNING IN 2024

The foregoing resolution was duly seconded by T. Miller.
Ayes (5). Nays (0). Resolution declared adopted.

There being no further business, the meeting was adjourned at 6:46 p.m.

Thomas Fischer, Mayor

Attest:

Christopher Heineman, City Administrator