

**MINUTES OF THE WORKSHOP MEETING
CITY COUNCIL
LITTLE CANADA, MINNESOTA**

OCTOBER 12, 2022

Pursuant to due call and notice thereof a Workshop meeting of the City Council of Little Canada, Minnesota was convened on the 12th day of October, 2022 in the Conference Room of the City Center located at 515 Little Canada Road in said City.

Mayor John Keis called the meeting to order at 6:00 p.m. and the following members of the City Council were present at roll call:

CITY COUNCIL: Mayor Keis, Council Members McGraw, Fischer and Miller. Absent: Torkelson.

ALSO PRESENT: City Administrator Chris Heineman, Public Works Director Bill Dircks, Finance Director Sam Magureanu, Parks & Rec/Community Services Director Bryce Shearen (via telephone) and City Clerk/HR Manager Heidi Heller.

REVIEW 2023 - 2032 CAPITAL IMPROVEMENT PLAN

The Finance Director reviewed the individual funds that fund the capital projects and the revenue sources and expenditures for each. The City Administrator explained that stormwater maintenance projects come out of the Infrastructure Capital Project Fund 450 which is an on-going need for the city but has no dedicated sources. He noted these type of projects and maintenance is what the proposed stormwater fee would be used for. The Finance Director reviewed the Fund 400 and noted that based on projected costs, this fund is estimated to be negative by 2026 unless additional funds are received. He noted that hopefully next year the Legislature will re-approve the Local Government Aid (LGA) formula and Little Canada will receive more LGA dollars next year. He stated that a percentage of LGA funds have been going into Fund 400 rather than all of it going into the General Fund.

The Finance Director reviewed the Water/Sewer Replacement Fund 604 and explained the revenues and expenditures. He noted there will need to be a discussion about the water and sewer rates in order to keep this fund. He stated the Fire Equipment Fund 457 is doing well, and will have a big expense in 2023 to buy a new aerial truck. The City Administrator reported there will be two larger vehicle purchases by 2032, but noted that the Fire Department does a great job with taking care of their vehicles in order to keep them for many years. The Finance Director reviewed the Park Land Fund 456, and explained the revenue comes from Park Dedication Fees from new development.

Miller asked if funds for the new gateway signs were included. The City Administrator stated the update from the sign committee would be talked about at a workshop prior to the CIP being adopted, so funds for signs could be added in. Fischer stated that his main concern is that the whole budget is healthy, and transfers can be done to individual funds if needed. The Finance Director said the finances are healthy now, but certain things need to be looked at soon. McGraw stated that the Council has been very frugal for many years and has since realized that costs are increasing more than the levy has been increased, so the low levies are not sustainable.

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The Finance Director stated the final 2023-2032 Capital Improvement Plan will come before the Council in November for adoption.

There being no further business, the meeting was adjourned at 7:26 p.m.

John T. Keis, Mayor

Attest:

Christopher Heineman, City Administrator